

LOGIN AND HOME PAGE

This manual gives an introduction to trainees on how to use the functions within ePortfolio. You will have been provided with a username and password and this should be entered into the login screen shown below.

RCGP Royal College of General Practitioners

Username:

Password:

Login

[Forgotten Password?](#)

Username and Password boxes are both case sensitive

You can complete certain [Assessment Forms](#) without logging in.

The Forgotten Password option allows you to enter an email address to retrieve a password. Please note, this function will only work if an email address has been provided in the profile in ePortfolio.

If an email has not been provided in your ePortfolio account, then please contact the system administrator.

Once you have logged into ePortfolio, you will be on the home page which is entitled '**Welcome Page**'.

The column on the left allows you to navigate through the system that has been tailored for your access level.

Dr GP TraineeA

Home

Personal Details

Messages (0)

RCGP Royal College of General Practitioners

Dr GP TraineeA Home

Welcome Page

You can download and print/save a copy of your entire portfolio.

Your Educational Supervisor is Mr Ed Super1
Your Trainer is Mr GP Trainer4
Your Clinical Supervisor is Dr Clinical CSuper1

Please check you have signed all the necessary declarations and agreements.

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In the next few pages we will look into personal details and emailing through ePortfolio.